

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 9, 2015
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Vice President at 6:08 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Sandra Borucki Eric Liszt
Alan Brewer Laurie Markowski
Anna Fallon Michael Stager

Members Absent

Marianne Kenny
Frank Kraus
Bruce Davidson

Board Attorney Present

Alicia Hoffmeyer

On the motion of Ms. Borucki, seconded by Mr. Liszt, the meeting was adjourned, unanimously viva voce, at 6:08 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel & Litigation

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:02 p.m.

On the motion of Ms. Borucki, seconded by Mr. Liszt, minutes of the Executive Session on October 26, 2015 were approved viva voce.*

***Mr. Brewer abstained.**

On the motion of Ms. Borucki, seconded by Ms. Markowski, minutes of the Regular Meeting on October 26, 2015 were approved, as amended, viva voce.*

***Mr. Brewer abstained.**

CITIZENS ADDRESS THE BOARD

Mr. Davidson read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

SUPERINTENDENT'S REPORT

Ms. Howell, Mr. Masessa and the Board of Education recognized Eagle Scout, Mike Degan, for his efforts in building buddy benches for Francis A. Desmares School. Mr. Masessa shared some of the history of how this project unfolded. He described the project as well as how the students are utilizing them. Mr. Masessa, Ms. Howell and the Board noted how much we appreciated his hard work, commitment and contributions to our school district.

Ms. Peake and Ms. Lazauskas presented the Elementary World Language Program as attached. Mr. Liszt thanked Ms. Peake as did Ms. Fallon and noted that Ms. Peake has been an integral part of this successful program.

PERSONNEL

The next meeting is November 12, 2015.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Mr. Liszt, seconded by Ms. Borucki.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given for Mindi **Gilmurray**, Grade 8 Language Arts Teacher at J.P. Case Middle School, to take a medical leave from December 7, 2015 through January 25, 2016.
2. Approval to employ the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
1.	Ziminski	Lori	RFIS	World	Disability Leave	January 19, 2016-March 16, 2016
				Language/French	Family Leave/NJ Paid	March 17, 2016-June 30, 2016

3. Approval was given to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/ Degree/ Step	Certification/College
1.	Powell	Elaine	Behavioral Disabilities/Lindsay Hayes/RFIS	November 10, 2015- February 19, 2016	Sub Per Diem	CEAS Students with Disabilities/ CEAS Elementary School Teacher K- 6/CEAS Preschool-Grade 3/Kean University
				February 22, 2016- June 30, 2016	\$50,805/ BA+15/1	
2.	Heidersberger	Mary	Grade 8 Language Arts/Mindi Gilmurray/JPC	December 3, 2015- January 8, 2016	Sub Per Diem	Elementary School Teacher/The College of New Jersey
				January 11, 2016- January 26, 2016	\$49,805/ BA/1	
3.	Gupta	Chandni	Autism/Michelle Pauch/CH	December 1, 2015- March 7, 2016	Sub Per Diem	Provisional-Elementary School Teacher and Students with Disabilities-/ Rutgers University
				March 8, 2016- May 10, 2016	\$49,805/ BA/1	

4. Approval was given to employ the following staff member for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Cortezzi	Peggy	World Language K-4/CH/RH	January 4, 2016	\$53,955/MA/4	Teacher of Spanish/Seton Hall University

5. Approval was given to accept the resignation of Jean **Lazauskas**, World Language Teacher at Copper Hill and Robert Hunter Schools, effective December 27, 2015.
6. Approval was given to accept the resignation of Kristen **Cooper**, World Language Teacher at Barley Sheaf and Copper Hill Schools, effective January 4, 2016.

7. Approval was given to amend the motion of October 26, 2015:

to employ the following staff member for the 2015-2016 school year. This candidate is highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Eresman	Jessica	Bilingual/ESL/FAD	January 4, 2016	\$51,255/BA/5	Teacher of Spanish, Elementary School Teacher, Preschool Teacher/College of Saint Elizabeth

to read:

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Eresman	Jessica	Bilingual/ESL/FAD	December 1, 2015	\$51,255/BA/5	Teacher of Spanish, Elementary School Teacher, Preschool Teacher/College of Saint Elizabeth

8. Approval was given for Marisa **Handren**, Media Specialist at J.P. Case Middle School, to take a medical leave from November 30, 2015 through December 11, 2015.

9. Approval was given to amend the motion of October 12, 2015:

for the following staff member to take a maternity leave for the 2015-2016 school year as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Vaccarino	Katie	RH	.5 Resource Center	Disability Leave	November 2, 2015-December 9, 2015
					Family Leave/NJ Paid	December 10, 2015-March 16, 2016
					Childcare Leave	March 17, 2016-June 30, 2016

to read:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Vaccarino	Katie	RH	.5 Resource Center	Disability Leave	October 13, 2015- December 2, 2015
					Family Leave/NJ Paid	December 3, 2015-March 4, 2016
					Childcare Leave	March 7, 2016 -June 30, 2016

10. Approval was given to amend the motion of June 22, 2015:

for the following staff member to take a maternity leave for the 2015-2016 school year as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Stephan	Laura	FAD	Resource Center Teacher	Disability Leave	October 2, 2015-December 1, 2015
					Family Leave/NJ Paid	December 2, 2015-January 31, 2016

to read:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Stephan	Laura	FAD	Resource Center Teacher	Disability Leave	October 2, 2015- November 30, 2015
					Family Leave/NJ Paid	December 1, 2015 -January 31, 2016

11. Approval was given to amend the motion of February 2, 2015:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Hlinka	Jacqueline	FAD	Grade 4	Disability Leave	May 18, 2015-June 30, 2015
					Family Leave/NJ Paid	September 1, 2015-November 20, 2015

to read:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
a.	Hlinka	Jacqueline	FAD	Grade 4	Disability Leave	May 18, 2015-June 30, 2015
					Family Leave/NJ Paid	September 1, 2015-November 20, 2015
					Childcare Leave	November 23, 2015-Janaury 29, 2016

All Staff – Additional Compensation

12. Approval was given to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Adams	Lisa	FAD	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
2.	Gordley	Judith	FAD	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
3.	Larsen	Mary Ann	FAD	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
4.	Mandal	Mitra	FAD	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
5.	Nardelli	Kyle	CH	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
6.	Zacek	Laura	FAD	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
7.	Smith	Robin	RFIS	Solar Sprint Car	7.5/hrs.	\$30.62/hr.
8.	Sheaffer	Timothy	RFIS	Substitute Intramurals Advisor	350 hrs. shared	\$30.62/hr.

13. Approval was given to appoint the following mentor for the 2015-2016 school year. Stipend to be \$550 or \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
1.	Katie Chardoussin	RFIS	Elaine Powell

Field Placements

14. Approval was given of the following student teachers for the 2015-2016 school year, pending fingerprinting:

Item	Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
1.	Marissa Santiago / TCNJ	Christina Staikos	Copper Hill/Grade 2	1/25/16-5/6/16
2.	Carly Shello/TCNJ	Tracey MacRitchie	Copper Hill/Grade 1	1/25/16-5/6/16
3.	Dana Bianchi/ TCNJ	Anthony Benedetti	Copper Hill/Health & PE	1/25/16-5/6/16

Substitutes

15. Approval was given to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Tackett	William
2.	Gupta	Chandni
3.	Henry	Marybeth

Aye: Ms. Borucki Mr. Liszt Nay: 0 Abstain: 0
 Mr. Brewer Ms. Markowski
 Ms. Fallon Mr. Stager

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is November 19, 2015

The Curriculum items were approved under one motion made by Mr. Stager, seconded by Mr. Liszt.

1. Approval was given to employ the following consultant during the 2015-2016 school year.

Item	Consultant	Location	Purpose	Number of Days	Max. Fee per Day
1.	RVCC Science Education Institute	In District	NGSS Workshop	1.5 days	\$4,100

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2015-2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Chalikis	Thea	JPC	Food and Sewing Technology Integration Curriculum Committee	15 hrs.	\$33.78/hr.
2.	Treonze	Sally	JPC	Food and Sewing Technology Integration Curriculum Committee	15 hrs.	\$33.78/hr.
3.	DiBetta	Crystal	RH	Leveled Library Title Selection Committee	5 hrs.	\$33.78/hr.
4.	Larca	Danielle	CH	Leveled Library Title Selection Committee	5 hrs.	\$33.78/hr.
5.	Reed	Christine	RFIS	Leveled Library Title Selection Committee	5 hrs.	\$33.78/hr.
6.	Slomczewski	Greg	BS	Leveled Library Title Selection Committee	5 hrs.	\$33.78/hr.
7.	Weil	Meredith	FAD	Leveled Library Title Selection Committee	5 hrs.	\$33.78/hr.
8.	Schultz	Daniel	JPC	Grades 7 & 8 Music Curriculum	15 hrs.	\$33.78/hr.
9.	Stabile	Kelly	RH	Grades K-5 Mathematics Curriculum	125 shared hrs.	\$33.78/hr.

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Who's Who at the Zoo Assembly	\$475.00	BS	PTO
2.	KollerCraft Repitrat Flat-Backed Reptile Habitat, 5 Gallon	\$37.00	FAD	PTO
3.	LearnToLearn Core Set and Curriculum Lego Set	\$99.95	FAD	LEGO Corp.

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Abrams	Karen	Woodcock Johnson IV – Tests for Achievement	November 16, 2015	R	\$235
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

5. Approval was given to adopt the following curriculum as attached.

Item	Program
1.	Grades 7-8 Gifted Stretch Curriculum
2.	Grades 7-8 Language Arts Literacy Passages Curriculum
3.	Grade 1 Word Study Curriculum
4.	Kindergarten Language Arts Literacy
5.	Grades 5-6 Language Arts Literacy Curriculum
6.	Grade 5 Social Studies Curriculum
7.	Grades 1-4 Language Arts Literacy Curriculum

6. Approval was given to submit to the New Jersey Department of Education the QSAC Annual Statement of Assurance for the 2015-2016 school year, as attached.

Aye: Ms. Borucki Mr. Liszt Nay: 0 Abstain: 0
 Mr. Brewer Ms. Markowski
 Ms. Fallon Mr. Stager

FACILITIES/OPERATIONS

The next meeting TBD.

The Facilities/Operations item was approved under one motion made by Ms. Borucki, seconded by Mr. Liszt.

1. Approval was given of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

Ms. Borucki briefly outlined the items discussed at the Facilities/Operations meeting. Ms. Voorhees recognized Ms. Benz and Mr. Schild on their hard work in achieving the Safe award, Tier 1&2 which issues a credit to the Districts insurance in the amount of \$9,000. This award has been achieved every year and is a large endeavor. This program has been successful because of their tremendous effort.

Aye: Ms. Borucki Mr. Liszt Nay: 0 Abstain: 0
 Mr. Brewer Ms. Markowski
 Ms. Fallon Mr. Stager

TRANSPORTATION

The next meeting will be November 11, 2015.

The Transportation item was approved under one motion made by Ms. Markowski, seconded by Mr. Liszt.

- Approval was given for the Revised Sidebar Agreement between Hunterdon Central Regional High School Board of Education /Flemington-Raritan Regional Board of Education and the Hunterdon Central Bus Drivers Association/NJEA/NEA, as attached.

Aye: Ms. Borucki Mr. Liszt Nay: 0 Abstain: 0
 Mr. Brewer Ms. Markowski
 Ms. Fallon Mr. Stager

FINANCE

The next meeting is November 18, 2015.

The Finance item was approved under one motion made by Ms. Borucki, seconded by Mr. Liszt.

- Approval was given to accept the following donations during the 2015-2016 school year:

Donor	School	Purpose	Date	Amount
3M Company	BS	Post it notes, tape, hooks, classroom products	10/31/15	\$2,000.00
FAD PTO	FAD	Black Wall Mount Steel File Holder Organizer	10/27/15	\$ 28.75
FAD PTO	FAD	Blue Double Raffle Ticket Roll 2000	10/27/15	\$ 45.00

Aye: Ms. Borucki Mr. Liszt Nay: 0 Abstain: Mr. Brewer #2
 Mr. Brewer Ms. Markowski
 Ms. Fallon Mr. Stager

POLICY DEVELOPMENT

The next meeting is November 10, 2015.

MISCELLANEOUS/RELATED SERVICES**Information Items**

- Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Barley Sheaf	Unknown Date of Initial referral	1	N	Remedial measures outlined in report

- Drills to date for the 2015-2016 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	9/9	9/8	9/11	9/9	9/3	9/15
October	10/7	10/7	10/23	10/20	10/22	10/16
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	9/22	9/17	9/16	9/17	9/15	9/22
October	10/22	10/23	10/27	10/15	10/8	10/23

Action Items

All Miscellaneous/Action items were approved under one motion made by Mr. Liszt, seconded by Mr. Stager.

1. Approval was given to adopt the attached schedule of Board of Education meetings and Reorganizational meetings January - December 2016.
2. Approval was given to adopt Board Goals (Titles only) for the 2015-2016 school year, as attached.
3. Approval was given for Jasmine **Elkafrawi**, Rutgers's University Doctoral student in Physical Therapy to observe district PTs on Wednesdays from November 16 through February 2016.

Mr. Stager noted he agrees with Board Goals in general but would like to see more substance. Ms. Fallon reminded him that these are on a high level. Mr. Liszt noted that he agrees that these are high level. Mr. Stager agrees that the plans will contain more substance. Ms. Fallon stated that we need to be sure we don't rear off, we need to stick together to what the Board as a whole agreed upon. Ms. Fallon asked for volunteers to come up with plans on the presented Board Goals. She also reminded the Board that these Board Goals were developed over the summer. Ms. Fallon asked for volunteers to craft action plans for each Board Goal. Ms. Markowski volunteered for Goal 1, Mr. Liszt Goal 2 and Mr. Stager Goal 3. Board volunteers were asked for an update at the November 23rd Board Meeting.

Aye:	Ms. Borucki	Mr. Liszt	Nay:	0	Abstain:	0
	Ms. Brewer	Ms. Markowski				
	Ms. Fallon	Mr. Stager				

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Marie Corfield, Vice President FREA, Robert Hunter School, asked where to find the district goals on the website. Dr. Caulfield noted all the goals will be posted on the website shortly.

Craig O'Brien, Raritan Township, asked where to find the list of surplus items. Ms. Voorhees noted there was an advertisement in the paper and the list can be found on the districts website.

On the motion of Mr. Liszt, seconded by Ms. Borucki, the meeting was adjourned at 7:48 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2015 Board Meetings

November 23

December 14